

BOWLING BROOK FARMS ASSOCIATION, INC. ARCHITECTURAL REVIEW FORM

NAME _____ ADDRESS _____

HOME/WORK# _____ DATE _____

EMAIL: _____

In accordance with the Architectural Committee (AC) of Bowling Brook Farms Association, Inc. (BBFAI), I request your consent to make the following changes, alterations, renovations, additions, and/or removals to the exterior portion of my home (describe in detail, use back of form if needed), and attach: a copy of the plans, the plat for your lot, and detailed specifications, scaled drawing of what you intend to improve or build; if painting is required, attach a paint color chip. PLEASE NOTE: APPLICATIONS WILL AUTOMATICALLY BE DISAPPROVED IF THE ABOVE INFORMATION IS NOT PROVIDED. ALL DECKS, SHEDS, PATIOS, ETC., REQUESTS MUST INCLUDE THE EXACT DIMENSIONS AND INDICATE THE DISTANCE FROM THE PROPERTY LINES AND FROM THE HOME. DECKS MUST HAVE AT LEAST A 6" OFFSET FROM THE ADJOINED TOWNHOME PROPERTY LINE. REVIEW YOUR ARCHITECTURAL GUIDELINES PRIOR TO SUBMITTING A REQUEST.

Description of Proposed Alteration:

I understand that under the AC of the BBFAI, Architectural Guidelines and Rules and Regulations, the Board of Directors or its designated committee will act on this request and provide me with a written response of their decision. I further understand and agree to the following provisions:

1. All work will be done at my expense and all future upkeep will remain at my expense.
2. All work will be done expeditiously once commenced and will be done in a good professional manner by myself or a contractor.
3. All work will be performed at a time and in a manner to minimize interference and inconvenience to other homeowners. Once work has commenced, it must be completed within 60 days.
4. I assume all liability and will be responsible for all damage and/or injury which may result from performance of this work and restoring any damage to common property or grounds resulting from work performance.
5. I will be responsible for the conduct of all persons, agents, contractors, and employees who are connected with this work.
6. I will be responsible for complying with, and will comply with, all applicable BBFAI, federal, state and local laws, codes, regulations and requirements in connection with this work, and I will obtain any necessary governmental permits and approvals for the work. I understand and agree that the BBFAI Board of Directors, its agents, and its designated committees have no responsibility with respect to such compliance; and that the Board of Directors or its designated committee's approval of this request shall not be understood as the making of any representation or warranty that the plans, specifications, or work comply with any law, code, regulation or governmental requirement.
7. The contractor is: _____.
8. If approved within 35 days, the work would start on or about _____ and would be completed by _____. Applications are valid for 6 months (180 days).
9. I understand that I must contact the AC if modifications or changes to the original application are needed or upon completion of proposed change for possible verification of compliance.
10. AC members may physically walk your property when they receive your AC application for approval. These members will enter onto your property without notice. By signing this application you are authorizing AC members to enter onto your property for inspection. Failure to sign this application may result in the denial of your request.

Signature: _____

Return completed form to **BBFAI AC, c/o CVI, 6300 Woodside Court, Suite 10, Columbia, MD 21046-3212.**

FOR AC USE ONLY

DATE OF ACTION: _____

APPROVED: ()

APPROVED WITH THE FOLLOWING EXCEPTIONS: () _____

DISAPPROVED: ()

BASED ON THE FOLLOWING: () _____

SIGNED: _____